

The Guidance Counselor Chronicles

Are You Keeping Track of Your Accomplishments for your Resume?

What is the purpose of a resume?

The purpose of a resume is to provide a summary of your skills, abilities and accomplishments. It is a quick advertisement of who you are. It is a "snapshot" of you with the intent of capturing and emphasizing interests and securing you an interview. It is not an autobiography. Since your resume is a primary tool in your college/job search, it needs to be carefully written and critiqued.

On the next page is a sheet for your use to track your involvement and accomplishments that can be used as a tool to later fill out your resume.

Guidance Events

December Events

- 12/5: Semester 2 Schedules Emailed Home (registration open)
- 12/8: GCU Lunch Visit
- 12/13-12/16: Final Exams

January Events

- 1/4: Princeton Review SAT Signups Open (1 week)
- 1/9: Last Day of Registration (final class changes)
- 1/12: Future Freshman Info Night-6:30 (Gym)
- 1/13: High School Electives Fair-during school day
- 1/20: U of A Campus Visit (more info to come)
- 1/23-1/25: Future Freshman Course Selection (more info to come)
- 1/30: 10th-12th Grade 2017-2018 Course Selections

Scholarship Spotlight

- Biola University Scholarship Opportunities (academic, first gen, church, leader, major)
 - <https://www.biola.edu/undergrad/financial-aid/scholarships>
- Glendale Community College Scholarships
 - <http://www.gccaz.edu/honors-program/apply-to-honors>

Outside Scholarship Opportunities

- Global Lift Equipment Scholarship-\$500
 - https://www.studentscholarships.org/college_scholarship_applications.php
- Lift Parts Express Scholarship-\$500
 - <https://www.studentscholarships.org/letter.php>
- SCW DREAMers Scholarship-\$2,500
 - <http://workinjuryaz.com/phoenix-workers-compensation-lawyers/>
- Employment Law Scholarship (pre-law student)-\$1,000



TRACK YOUR INVOLVEMENT!!!

Volunteer Hours

	Volunteer Work	Number of Hours
Freshman Year		
Sophomore Year		
Junior Year		
Senior Year		

Extracurricular Activities

	Activity	Leadership in Activity?
Freshman Year		
Sophomore Year		
Junior Year		
Senior Year		